

Western Work Force, providing recruitment and labour hire services, acknowledges its moral and legal responsibility to provide a safe and healthy work environment for its workers, customers, contractors and visitors in accordance with the WA Work Health and Safety (WHS) Act 2020. Our commitment to achieving high standards of work, health and safety extends to ensuring our operations do not place our workers, clients, contractors or the community at risk of injury or illness.

Western Work Force is committed to promoting a proactive safety culture and ensuring that health and safety considerations are integrated into all aspects of our business operations.

### Strategy & Objectives

Western Work Force is committed to establishing measurable objectives and targets to ensure continual improvement aimed at the prevention of work-related injury and illness.

Western Work Force has implemented procedures to:

- Comply with all applicable work health and safety legislation, regulations, codes of practice and other relevant compliance obligations.
- Develop, implement and maintain an integrated Health, Safety, Environmental and Quality (HSEQ) management system with measurable health and safety objectives and targets.
- Provide and maintain safe and healthy working conditions for the prevention of work-related injury and ill health.
- Conduct hazard identification and regular risk assessments to eliminate hazards and reduce work health and safety risks so far as is reasonably practicable.
- Establish and communicate safe work procedures and practices to ensure workers can perform their duties safely.
- Provide workers with the necessary resources, information, instruction, training and supervision to perform their work safely.
- Promote a workplace culture that encourages consultation, participation and open communication with workers regarding health and safety matters.
- Conduct inspections, audits and performance reviews to monitor compliance and support continual improvement of the work health and safety management system.
- Ensure incidents, injuries and health and safety concerns are reported, investigated and corrective actions implemented and communicated to prevent recurrence.
- Ensure client workplaces and worksites where workers are placed maintain appropriate safety standards and comply with relevant legal and regulatory requirements.
- Promote the physical and mental well-being of workers and encourage a safe and supportive work environment.

### Responsibility & Authority

The Divisional Manager is responsible for the implementation and monitoring of this policy. Management will provide leadership, resources and support to ensure the effective operation of the work health and safety management system and the protection of workers and others affected by the organisation's activities.

Workers are expected to take reasonable care for their own health and safety and that of others, follow safe work procedures, use provided protective equipment, and promptly report hazards, incidents or health and safety concerns.

### Communication

This policy will be communicated to all workers, contractors and relevant stakeholders to ensure awareness and understanding. It will be made readily available through company systems and documentation and will be introduced during employee inductions, training sessions and other relevant communications.



**Ryan Beaven-Davis**  
Divisional Manager  
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